

Statutory declaration under section 4(1) (b) of Right to information (RTI) - 2005

Particulars of Organization

S.No	Title	Details
1.	Name of Organization	Acropolis Institute of Management studies & Research, Indore
2.	Postal Address	Indore by pass, Manglia Square, Indore (MP)
3.	Website	www.aimsrt.ac.in
4.	Email id	principalsr@acropolis.in
5.	Phone Number	0731-473123
6.	Approval & Affiliation	Higher education, MP & Devi Ahliya Vishwavidhyalaya, Indore
8.	Principal	Major General (Dr) Rajesh Chaba (Retd)
10.	Public Information officer	Dr Gajendra Sirohi
11.	First Appellate Authority	Major General (Dr) Rajesh Chaba (Retd)

About Institute

Acropolis Institute of Management studies and Research, Indore established in 2008, is run by Teach for India Education Society, Indore. It is affiliated to Devi Ahliya Vishwavidhyalaya, Indore and recognized by Higher education MP & Bar council of India. Our college is an un-aided college and comes under "Private- Self-financing" category, and therefore all financial transactions are audited by the Private auditors. Institute is running 16 Under Graduate Programmes and 4 Post Graduate programmes. The institute is run as per rules and regulations made by the Government from time to time.

The lush green campus of AIMS located at Indore By pass, Manglia Square, Indore is spread over 5.73 acres and. The campus is well equipped with important amenities such as modern class rooms, library, laboratory, seminar hall, activity hall, canteen, indoor sports and outdoor sports facilities etc.

Right to information (RTI) 2005 - The college has different bodies to maintain all types of discipline in the campus. All the Cells or Committees of the institution are constituted as per the UGC Norms.

Salient Features of Section 4(1)(b) of RTI Act, 2005 are as follows:

Right to information.--Subject to the provisions of this Act, all citizens shall have the right to information.

Obligations of public authorities -- (1) Every public authority shall-- (a) maintain all its records duly catalogued and indexed in a manner and the form which facilitates the right to information under this Act and ensure that all records that are appropriate to be computerized are, within a reasonable time and subject to availability of resources, computerized and connected through a network all over the country on different systems so that access to such records is facilitated; (b) publish within one hundred and twenty days from the enactment of

this Act,-- (i) the particulars of its organisation, functions and duties; (ii) the powers and duties of its officers and employees; (iii) the procedure followed in the decision making process, including channels of supervision and accountability; (iv) the norms set by it for the discharge of its functions; (v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions; (vi) a statement of the categories of documents that are held by it or under its control; (vii) the particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof; (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public; (ix) a directory of its officers and employees; (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations; (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made; (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes; (xiii) particulars of recipients of concessions, permits or authorizations granted by it; (xiv) details in respect of the information, available to or held by it, reduced in an electronic form; (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use; (xvi) the names, designations and other particulars of the Public Information Officers; (xvii) such other information as may be prescribed, and thereafter update these publications every year; (c) publish all relevant facts while formulating import.

All the cells or committees of the institution are under statutory bodies and come under section 4(1) (b) of RTI Act 2005. The applications under the RTI Act, along with a postal order/ demand draft of Rs.10.00 obtained in favor of Principal , Acropolis Institute of Management Studies & Research, Indore may be sent to the Public Information Officer / Registrar or handed over in the office.

All information about the Institute come under section (1)(b) of RTI Act 2005; hence, are open for the public and any of them can be obtained by a citizen of India.

The details of PIO, First Appellant Officer are given in the particulars. For further information please contact 0731-4730123 (Office) or Public Information Officer, Acropolis Institute of Management Studies & Research, Indore. **Note:** The Public Information Officer deals only with the matters pertaining to the Right to Information Act.