

**OFFICE ORDER - EXAMINATION COMMITTEE-2025-26**

dt - 1/8/25

**Subject: Constitution of Examination Committee for Session 2025-2026.**

The Examination Committee is constituted to ensure the smooth conduct of internal and external examinations in the institute. The Committee is responsible for overseeing all examination-related affairs, including planning, coordination, supervision, and compliance with university guidelines to maintain transparency and discipline in the examination process. The Committee will convene in the month of August 2025 for the academic session 2025–2026.

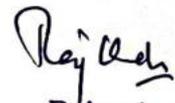
S.No.	Name of Members	Designation
1	Dr. Lalit Dubey	Convener
2	Mr. Amit Naidu	Secretary
3	Ms. Pushpanjali Sharma	Member
4	Ms. Sanchita Jhalani	Member
5	Mr. Sudeep Sharma	Member
6	Mr. Ambrish Bapat	Member

**Role and Responsibilities:**

1. The examination committee is responsible for planning, monitoring & execution of examinations.
2. The examination committee will conduct examinations as per Academic Calendar.
3. It is also responsible to conduct examinations in a transparent manner.
4. Maintain proper record of examination process.
5. Conduct one meeting at the beginning of the session and conduct regular meetings before commencement of internal assessment.
6. Annual report will be given at the end of session.

**Copy to:**

1. Chairperson
2. Secretary
3. Members

  
**Principal**  
Acropolis Institute of Management  
Studies & Research, Indore (M. P.)