

OFFICE ORDER- LIBRARY COMMITTEE-2025-26

CIT-1/2/25

**Subject: Constitution of Library Committee for Session 2025-2026**

The library committee will work to enrich and strengthen library by planning, monitoring and improving its resources & services. The Committee will convene in the month of August 2025 for the academic session 2025-2026.

The library Committee will comprise of the following members:

S.No.	Name of Members	Designation
1	Dr. Kriteshpratap Khare	Convener
2	Ms. Jagrati Parsai	Secretary
3	Dr. Nidhi Dahale	Member
4	Mr. Danish Khan	Member
5	Ms. Varsha Dube	Member
6	Ms. Akanksha Khare	Member
7	Ms. Manali Sharma	Member
8	Dr. Namita Hirwani	Member
9	Mr. Ritesh Chouhan	Member

**Role and Responsibilities:**

1. Library committee is responsible to look after regular functioning of library.
2. Committee will's monitor purchase of books, journals, and magazine& infrastructure as per requirement
3. Committee will plan to verify library stocks at the end of every session.
4. Committee shall conduct meetings twice in a year.
5. Annual report will be given at the end of session

  
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